



Board Member Contract

I, _____, understand that as a member of the Board of Directors of Sheboygan County Cycling (SCC), I have a legal and ethical responsibility to ensure that the organization does the best work possible in pursuit of its goals. I believe in the purpose and the mission of the organization, and I will act responsibly and prudently as its steward. As part of my responsibilities as a board member:

1. I have read and understand the bylaws established for the organization.
2. I will interpret the organization's work and values to the community, represent the organization, and act as a spokesperson for the organization. If my personal views differ from a board position and I feel a need to express my views on a topic, I will clarify that the views are my own and not that of the organization.
3. In turn, I will interpret our constituencies' needs and values to the organization, speak out for their interests, and on their behalf, hold the organization accountable.
4. I will attend at least 75 percent of board meetings and let the president or secretary know beforehand if I can't attend.
5. In preparation for board meetings, I will be prepared to discuss issues and business on the agenda, and having read all background material relevant to the topics on hand.
6. I will join at least one committee.
7. I will volunteer for at least 3 events a year. Events include but not limited to races, fundraiser, trail workdays, and community outreach.
8. I will fulfill my commitment as agreed to any committees I join and special events that I sign up to support.
9. I will actively participate in SCC fundraising activities and will take responsibility for the financial sustainability of the organization.
10. I will excuse myself from discussions and votes in which I have a conflict of interest.
11. I will stay informed about what's going on in the organization. I will ask questions and request information. I will participate in and take responsibility for making decisions on issues, policies, and other matters. I will not stay silent if I have questions or concerns.
12. I will work in good faith with other board members as partners toward achievement of our goals.
13. If I don't fulfill these commitments to the organization, I will expect the board president to call me and discuss my responsibilities with me.

SCC is a 501(c)(3) public charity.

Our mission: Sheboygan County Cycling (SCC) is a 501(c)(3) not-for-profit organization whose mission is to promote all forms of cycling, for all people, who live, work, and play in Sheboygan County.

www.sheboygancountycycling.org



In turn, the organization will be responsible to me in the following ways:

1. I will be sent, without having to request them, quarterly financial reports and an update of organizational activities that allow me to meet the "prudent person" standards of the law. (The "prudent person rule," applied in many legal settings in slightly differing language, states that an individual must act with the same judgment and care as, in like circumstances, a prudent person would act.)
2. Opportunities will be offered to me to discuss with the executive director and the board president the organization's programs, goals, activities, and status; additionally, I can request such opportunities.
3. The organization will help me perform my duties by keeping me informed about issues in the industry and field in which we are working and by offering me opportunities for professional development as a board member.
4. Board members will respond in a straightforward fashion to questions that I feel are necessary to carry out my fiscal, legal, and moral responsibilities to this organization. Board members and staff will work in good faith with me toward achievement of our goals.
5. If the organization does not fulfill its commitments to me, I can call on the board president and executive director to discuss the organization's responsibilities to me.

Signed: by _____, Board Member Date _____

and by _____, President of the Board of Directors Date _____

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